

## Vitalcare Support Subsidy (VSS)



### What is VSS?

This is a subsidy of up to \$10,000 within a five-year cycle for families who are eligible. It is a scheme for families to tap on after **exhausting all other financial schemes** to help reduce the price of **Machines\*** and/or **Essential Equipment \*\***.

**\*Machines** refers to Medical Machines, **determined** by a doctor as essential for beneficiaries to survive or have a quality of life.

**\*\*Essential Equipment** refers to Wheelchairs, Buggy or any other therapeutic equipment, **determined** by a doctor or school therapist as essential for beneficiaries' daily living/or development.

Beneficiaries must have a memo from a Doctor/School therapist stating machine/equipment is essential.

Submitted invoices *must* have the **beneficiary's name** as the addressee.

Monthly Per Capita Household Income (PCHI)	Property Type	Singaporean %Subsidy	PR %Subsidy
$\$0 \leq \text{PCHI} \leq \$2300$	3-room & below	75%	20%
$\$2300 \leq \text{PCHI} \leq \$3600$	4-room & 5-room	50%*--	20%
$\$3600 \leq \text{PCHI} \leq \$7000$	Executive / Multi-Generational & Private Condominium	40%*--	20%
$\text{PCHI} > \$7000$	Landed Property	0%*--	0%*--

### How to Claim the Subsidy

#### 1) Seek Appointment with RDSS Social Work Team

- a. Email in and arrange appointment with RDSS Social Work Team
- b. Provide support documents of all household members:
  - i. Income Tax
  - ii. Property Tax
  - iii. CPF Statement
  - iv. NRIC of all household members
- c. Provide RDSS Social Work Team about 2 weeks for assessment before proceeding with the next step.
- d. **Important: Assessment by RDSS Social Work Team must be completed before any purchase of the machine or equipment. Purchases made prior to assessment or approval will not be eligible for subsidy claims.**

#### 2) Complete the Application Form:

- a. Fill out SECTION A on PAGE 1 and PAGE 2 of the VSS application form.

- b. The application form can be downloaded from the RDSS official website.
- 3) **Obtain Endorsement:**
- a. Submit the completed application form to an assessor for endorsement in SECTION B.
  - b. Authorized assessors include:
    - Medical Doctors/Therapist (including GPs, Hospice and MOE Schools)
    - RDSS Social Workers
  - c. **Note:** Endorsements from therapists are not accepted except School's Therapist.
  - d. **A copy of Doctor/GP's or School Therapist's memo should be attached for submission**
  - e. **Supporting Documents from 1(b) should be attached for submission**
- 4) **Submit the Application:**
- a. Mail a hard copy of the endorsed application form along with all supporting documents to: **Privy Box No. 920639 Singapore 929292**
- 5) **Submission Deadlines:**
- a. All claims submitted between **June and October** will be processed for payout by **30 November**.
  - b. All claims submitted between **November and April** will be processed for payout by **31 July**.
  - c. The final submission date is **30 April**. Any original application forms received after this date will not be processed.
- 6) **Required Supporting Documents:**
- a. **Original Invoices** from hospitals/clinics addressed to the Beneficiary (**Compulsory**).
  - b. **Proof of Payment** attached to the invoices (e.g., printed screenshots of PayNow or transaction records showing payment for the relevant invoice).
- 7) Eligibility Reminder:**
- a. Claims are only valid for machines or equipment purchased **after** RDSS Social Work Team has completed assessment and granted in-principle approval.
  - b. RDSS does **not allow backdated claims** for items that were bought before assessment or approval.
- 8) **Ensure Proper Submission:**
- a. Application forms not properly filled up/Not complete/ Not endorsed will be **rejected**.
- 9) **Responsibility:**
- a. It is the legal guardians' or parents' responsibility to process the claim for the beneficiary.
  - b. For **self-applications**, the person must be **21 years old or above**.

*Please note that each beneficiary can claim only **up to \$10,000 per five year cycle**.*