

Vitalcare Support Subsidy (VSS)



What is VSS?

This is a subsidy of up to \$10,000 within a five-year cycle for patient-beneficiaries who are eligible. It is a scheme for families to tap on after **exhausting all other financial schemes** to help co-fund the **Machines**¹ and/or **Essential Equipment**² thereby lowering the financial burden on families.

¹**Machines** refers to Medical Machines, **determined** by a doctor as essential for beneficiaries to survive or have a quality of life.

²**Essential Equipment** refers to Wheelchairs, Buggy or any other therapeutic equipment, **determined** by a doctor or school therapist as essential for beneficiaries' daily living/or development.

Beneficiaries must have a memo from a Doctor/School therapist stating machine/equipment is essential.

Submitted invoices *must* have the **beneficiary's name** as the addressee.

Monthly Per Capita Household Income (PCHI)	Property Type	Singaporean %Subsidy	PR %Subsidy
\$0 ≤ PCHI ≤ \$2300	3-room & below / Rented property	75%	20%
\$2300 ≤ PCHI ≤ \$3600	4-room & 5-room	50%*--	20%
\$3600 ≤ PCHI ≤ \$7000	Executive / Multi-Generational & Private Condominium	40%*--	20%
PCHI > \$7000	Landed Property	0%*--	20%*--

How to Claim the Subsidy

1) Seek Appointment with RDSS Social Work Team

- a. Arrange appointment with RDSS Social Work Team
- b. Provide support documents of all household members where applicable:
 - i. Income Tax
 - ii. Property Tax
 - iii. CPF Statement
 - iv. NRIC of all household members
- c. When all documents are in order, RDSS Social Work aims to complete our assessment³ within 2 weeks to provide an Approval to the application or an In-Principle Approval document.

³Important: Assessment by RDSS Social Work Team must be completed **before any purchase** of the machine or equipment. Purchases made prior to getting an approval from RDSS will **not be eligible for subsidy claims**.

2) Complete the Application Form:

- a. Fill out **SECTION A** on **PAGE 1** and **PAGE 2** of the **VSS application form**.
- b. The application form can be downloaded from the RDSS official website.

3) Obtain Endorsement:

- a. Submit the completed application form to an assessor for endorsement in **SECTION B**.
- b. Authorized assessors include:
 - Medical Doctors (all registered doctors including GPs, Hospice doctors, etc)
 - Therapist⁴ (only MOE-registered Schools)
 - RDSS Social Workers

⁴Important: Only endorsements from MOE-registered schools' therapists are accepted.

- c. **A copy of Doctor's or MOE-registered School's Therapist's memo must be attached for submission.**
- d. **Supporting Documents from 1(b) must be attached for submission.**

4) Submit the Application:

- a. Mail a hard copy of the endorsed application form along with all supporting documents to: **Privy Box No. 920639 Singapore 929292**

5) Submission Deadlines:

- a. All claims submitted between **June and October** will be processed for payout by **30 November**.
- b. All claims submitted between **November and April** will be processed for payout by **31 July**.
- c. The final submission date is **30 April**. Any original application forms received after this date **will not** be processed.

6) Required Supporting Documents:

- a. **Original Invoices** from local registered institutions addressed to the Beneficiary (**Compulsory**).
- b. **Proof of Payment** attached to the invoices (e.g., printed screenshots of PayNow or transaction records showing payment for the relevant invoice).

7) Eligibility Reminder:

- a. Claims are only valid for machines or equipment purchased **after the RDSS Social Work Team has completed assessment and granted In-Principle Approval**.
- b. **RDSS does not allow backdated claims** for items that were bought before assessment or approval.

8) Ensure Proper Submission:

- a. Application forms not properly filled up / incomplete/ not endorsed will be ***rejected***.

9) Responsibility:

- a. It is the legal guardians' or parents' responsibility to process the claim for the patient-beneficiary.
- b. For **self-applications**, the person must be **21 years old or above**.

Please note that each patient-beneficiary can claim only up to \$10,000 per five-year cycle.